

## **Study in Azerbaijan: Centralized Admission Service**

### **Instructions for applicants**

1. Go to [www.portal.edu.az](http://www.portal.edu.az)
2. Select “English” from the right top corner
3. Click “Register” under Not Registered button
4. Register with your passport and follow all steps to complete registration
5. Once you complete registration and log in to your account, select “Apply to Higher and Secondary Special Education Institutions”
6. Click “Apply” on the left side menu, then click “New Application”
7. Select “Self-funded” under the question Admission Channel
8. Complete all required information and add attachments. Click “Apply” once you finish your application.
9. Required attachments:
  - a. Passport scan
  - b. Medical certificate (you can obtain it at any medical center in your country)
  - c. Bachelor diploma (if you are applying for graduate programs) or High School diploma (if you are applying for undergraduate programs)
  - d. Legalized or apostilled version of your diploma. If you do not have it yet, you can upload the same document as in point c. You will be required to submit legalized/apostilled document before the start of your classes at ADA University.