

ADA University

Course Substitution Form

- This form should be used to substitute a required course for another course not listed as a requirement for the student’s major or minor.
- Forms with missing information in the required fields noted with an asterisk (*) will be returned to the department and will delay the updating of the student’s record.

*Student’s Name: _____ Student Signature: _____

*Student’s System ID Number: _____

*Major: _____

*Minor: (if applicable) _____

Anticipated Graduation Year: _____

Catalog term: _____

*Course Requirement				*Course Substitution						For Office
Course Prefix	Course Number	Course Title	Credits	Course Prefix	Course Number	Course Title	Credits	Semester Taken	Area	Update Completed
									<input type="checkbox"/> GE <input type="checkbox"/> MC <input type="checkbox"/> TE <input type="checkbox"/> FE <input type="checkbox"/> EN	<input type="checkbox"/>
									<input type="checkbox"/> GE <input type="checkbox"/> MC <input type="checkbox"/> TE <input type="checkbox"/> FE <input type="checkbox"/> EN	<input type="checkbox"/>

Reason: _____

Academic advisor name/surname and signature: _____ Approved Denied Date: _____

Faculty name/surname and signature: _____ Approved Denied Date: _____