

**Subject: Cost of Education**

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ADA University charges a Flat Fee to underwrite the cost of education. The Flat Fee includes Tuition and Student Fee.

1. **Tuition** is a sum of money charged for teaching and instruction, providing all educational and academic services, as well as the operational costs of the delivery of these programs and services.
2. **Student Fee** underwrites costs associated with library, academic computing and technologies and other necessary services provided to students. All students must pay this fee, regardless of their status and/or scholarship eligibility.

Students are responsible for informing themselves with all the rules and regulations set herein. They are encouraged to consult with the Office of Bursar and Financial Aid, should they feel uncertain about any provision set out in this document.

This policy is effective March 6<sup>th</sup>, 2019.

## **TUITION AND FEE**

### **No. 4011: Citizen Students**

Below tables show a tuition and student fee in AZN annually.

#### **Undergraduate Programs – Flat Fees**

	2014	2015	2016	2017	2018	2019	2020
<b>School of Public and International Affairs</b>							
<b>BAIS, BAPA</b>	<b>3650</b>	<b>4950</b>	<b>6000</b>	<b>6000</b>	<b>6000</b>	<b>6000</b>	<b>6000</b>
Tuition	3500	4800	5850	5250	5250	5250	5250
Student Fee	150	150	150	750	750	750	750
<b>Bachelor of Law</b>					<b>6500</b>	<b>6500</b>	<b>6500</b>
Tuition					5750	5750	5750
Student fee					750	750	750
<b>School of Business</b>							
<b>BBA, BsE</b>	<b>3900</b>	<b>4950</b>	<b>6500</b>	<b>6500</b>	<b>6500</b>	<b>6500</b>	<b>6500</b>
Tuition	3750	4800	6350	5750	5750	5750	5750
Student Fee	150	150	150	750	750	750	750
<b>School of IT and Engineering</b>							
<b>BsCS, BsCE, BsIT</b>	<b>3800</b>	<b>4950</b>	<b>6400</b>	<b>6400</b>	<b>6400</b>	<b>6000</b>	<b>6000</b>
Tuition	3650	4800	6250	5650	5650	5250	5250
Student Fee	150	150	150	750	750	750	750

## Graduate Programs – Flat Fees

	2016	2017	2018	2019	2020
School of Public and International Affairs					
<b>MADIA, MPA</b>	<b>6500</b>	<b>6500</b>	<b>6500</b>	<b>6500</b>	<b>6500</b>
Tuition	6250	5750	5750	5750	5750
Student Fee	250	750	750	750	750
School of Business					
<b>MBA</b>	<b>8500</b>	<b>8500</b>	<b>8500</b>	<b>8500</b>	<b>8500</b>
Tuition	8250	7750	7750	7750	7750
Student Fee	250	750	750	750	750
<b>MBA in Finance</b>					<b>10000</b>
Tuition					9250
Student Fee					750
School of Education					
<b>MAEM</b>	<b>5500</b>	<b>5500</b>	<b>5500</b>	<b>6000</b>	<b>6000</b>
Tuition	5250	4750	4750	5250	5250
Student Fee	250	750	750	750	750
<b>MATL</b>					<b>5000</b>
Tuition					4250
Student Fee					750

## No. 4012: Non-Citizen Students

Below tables show a tuition and student fee for non-citizen students in AZN annually.

## Undergraduate Programs – Flat Fees

	2019	2020
School of Public and International Affairs		
<b>BAIS, BAPA</b>	<b>8500</b>	<b>8500</b>
Tuition	7750	7750
Student Fee	750	750
<b>Bachelor of Law</b>	<b>8500</b>	<b>8500</b>
Tuition	7750	7750
Student fee	750	750
School of Business		
<b>BBA, BsE</b>	<b>8500</b>	<b>8500</b>
Tuition	7750	7750
Student Fee	750	750
School of IT and Engineering		
<b>BsCS, BsCE, BsIT</b>	<b>8500</b>	<b>8500</b>
Tuition	7750	7750
Student Fee	750	750

## Graduate Programs – Flat Fees

	2016	2017	2018	2019	2020
School of Public and International Affairs					
MADIA, MPA				10500	10500
Tuition				9750	9750
Student Fee				750	750
School of Business					
MBA				10500	10500
Tuition				9750	9750
Student Fee				750	750
MBA in Finance					17000
Tuition					16250
Student Fee					750
School of Education					
MAEM				10500	10500
Tuition				9750	9750
Student Fee				750	750
MATL					10500
Tuition					9750
Student Fee					750

Graduate students shall decide on the possibility of being full time or part time student during “Add/Drop” period and make the payment according to the decision of theirs for the semester.

### No. 4013: Fall and Spring Semesters

ADA University charges a flat tuition for full time registration both for undergraduate and graduate studies. Students pay 50 percent of the annual tuition and 50 percent of the annual student fees per semester. For details, see Appendices.

One course beyond the full-time registration is permitted during the Fall and Spring semesters, based on academic performance, without any additional charge. A credit bearing internship, regardless of which semester it is attempted in, is also included in the flat tuition.

- Readmitted students pay the tuition and student fee that are in effect in the year, in which they have been readmitted.
- Part-time graduate student’s annual tuition equals some two-thirds of the annual tuition of a full-time student for relevant academic year. A graduate student’s fee status as part-time or full-time is determined based on the number of credit hours registered for at the end of the add/drop period and will not be affected by any changes in credit hours thereafter.
- Last year undergraduate students (classification 40) will be charged per course (10 percent of their annual tuition rate per course) if they take 2 classes and less. The rule is applied only for tuition fee, the student fee must be covered each registered term separately.
- If the graduate student prolongs the thesis submission for more than 2 terms. In according to academic rules and regulations that student must register to the course one more time, which means the term charge will be applied to the student account.

## **No. 4014: Summer Term**

All students are charged additional tuition per course taken in Summer Term. Regardless of the credit load they take, they will be charged a tuition per below rates:

- Undergraduate students pay 10 percent of their annual tuition rate per course.
- Graduate students pay 12.5 percent of their annual tuition rate per course.
- EAPP students pay 1500 AZN fee per level and 650 AZN fee per course.

There are no Student Fee charged for the summer term.

Graduate student admitted in September 2019 and thereafter, as well as Undergraduate students of the Law Program can take one Summer course for free if it is indicated in their Program of Studies.

## **No. 4015: Tuition and Fee Increase**

Tuition and student fee are normally adjusted annually, based on an increase in cost of education and changes in inflation. Despite these increases, ADA University has managed to keep the cost of education at affordable rates.

We have managed to discount the total cost of education across all programs. Furthermore, the total fee will not increase during the academic years starting in September 2017 and 2018.

As of September 2016:

- Graduate and undergraduate students, admitted in September 2016 and thereafter, will pay further years' tuition and student fee as per schedule indicated in the Tuition and Fee table.
- Undergraduate students admitted prior to September 2016 will continue paying their tuition and student fees, as defined during their admission year.

Annual increases after September 2020 will be determined in advance and made public no later than the beginning of the calendar year, when a potential increase in tuition rates may occur.

## **No. 4016: Miscellaneous Fees**

Prospective and enrolled students pay miscellaneous fees while being enrolled at ADA University. Below is the list and rates of such miscellaneous fees:

- Admission Application Fee - 40 AZN
- Transcript Fee - 10 AZN per transcript
- Parking Fee - 750 AZN per year in building B. Monthly fees are not available.
- Printing Fee - as determined by outside vendor

The University charges some fines and penalties due to lateness, misdemeanor and/or reckless behavior of students. Below is the list and rates of such fines and penalties:

- Late Return of Books - 50 AZN per book
- Loss or Damage to Book - 25 AZN flat administrative charge, plus cost of recovery

- Loss or Damage Student ID card - 30 AZN
- Parking or Traffic Violation - 50 AZN per occurrence
- Damage to Property/Facility - 250 AZN flat fee, plus cost of recovery
- Penalty for Smoking - 250 AZN flat fee is charged for each occurrence of smoking beyond designated areas.

All fines and penalties must be paid in 10 calendar days. Beyond this grace period, late payment fee and interest will be charged.

Students handle payment of the miscellaneous fees through the Office of Bursar and Financial Aid.